

# ST JOHN'S SUNSHINE PRE-SCHOOL

## OUTINGS POLICY

As part of our learning it may be appropriate for us to occasionally take the children out of St. John's Sunshine Pre School to the local area for example the post box or nature walk around the local area. We sometimes might go further afield requiring a coach, but you would be given advanced warning if we did this.

When taking the children out into the local area it will be as part of their learning and will develop their skills further. Prior to any outing a risk assessment will be carried out by either the Manager, Deputy or both to ensure that the route we are planning on taking is safe for all to access. Every care will be taken in order ensure the child's safety and welfare. Risk Assessments can be found in the Risk Assessment file please speak to the Manager if you wish to look at these. The ratio for any trip will be at least 1 adult: 3 children at the discretion of the Manager or Deputy.

The aim of any visit is for many reasons but the following are the main areas;

- Extend the learning from within the Pre School.
- Learn about road safety.
- Develop their senses by asking questions like what can you hear/see/smell.
- Be part of the local community.

Most of all the trips are there for the children to develop while they have fun with their friends. When out on any trip the Manger or Deputy will ensure that they always have the following with them;

- Pre School mobile phone (turned on)
- A copy of all contact details
- Any medication for the children
- Trip bag with the following contents;
  - First aid kit
  - Spare clothes x 2 sets
  - Nappy sacks
  - Gloves
  - Wipes